

# Daily Timesheet

Timesheet must be sent to C6 Recruitment no later than close of business Friday to be paid the following Thursday. Scan & Email: [jobs@c6recruitment.com.au](mailto:jobs@c6recruitment.com.au) Fax to: (08) 6466 3155

<b>Employee Name:</b>	
<b>Client Organisation:</b>	
<b>Supervisor:</b>	
<b>Week Ending:</b>	
<b>Continuing Next Week: Please Circle</b>	<input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b>

## Days Worked

	Date	Worked (mark with yes or no)
<b>Monday</b>		
<b>Tuesday</b>		
<b>Wednesday</b>		
<b>Thursday</b>		
<b>Friday</b>		
<b>Saturday</b>		
<b>Sunday</b>		
	<b>Total Days</b>	

**\*\*Please note all alterations must be initialled by the client**

**Client Authorisation:**  
 Please note that a signature denotes verification and approval of hours worked and that the work was performed in a satisfactory manner. Should the client, their organization or subsidiary employ the temporary professional of C6 Recruitment, within 12 months of the last assignment a placement fee will be payable at retail or preferred supplier rates or if employed direct as a temporary then a temporary fee will be payable.

Date: \_\_\_\_\_

Client's Signature: \_\_\_\_\_

**C6 Recruitment Employee Authorisation**  
 Please note that your signature denotes that the details shown on this form are true and accurate.

Employee's Signature: \_\_\_\_\_